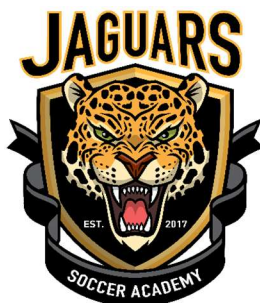


Oakville Jaguars



Soccer Academy Inc

OAKVILLE JAGUARS SOCCER ACADEMY (OJSA)

Free-Standing Videography Equipment Policy

Aligned with Canada Soccer Safe Sport, Child Protection, and Privacy Best Practices

1. Purpose

The purpose of this policy is to establish safe, consistent, and responsible procedures for the use of **free-standing videography equipment** during OAKVILLE JAGUARS SOCCER ACADEMY (OJSA) activities.

OJSA recognizes that video recording can be a valuable tool for player development, coach education, match analysis, and promotion of the Academy. At the same time, the Academy is committed to protecting the privacy, dignity, and safety of all participants, particularly children and youth.

2. Scope

This policy applies to all:

- Coaches
- Technical staff
- Team managers
- Players
- Parents and guardians
- Volunteers
- Contractors
- Media representatives
- Spectators using recording equipment

It applies during:

- Training sessions
- Matches
- Camps and clinics
- Festivals and tournaments
- Academy events
- Indoor and outdoor facilities

3. Approved Equipment

Free-standing videography equipment includes, but is not limited to:

- Tripod-mounted cameras
- Fixed video cameras
- Automated AI camera systems
- Portable video towers
- Stationary action cameras
- Mobile recording systems placed on tripods or poles

Hand-held mobile phones used casually by parents are not considered free-standing equipment under this policy.

4. Authorized Use

Videography equipment may only be used for legitimate Academy purposes, including:

- Technical and tactical analysis
- Coach education
- Player development
- Match review
- Goalkeeper analysis
- Academy promotional material
- Event documentation
- Coach mentoring

Recording for personal, commercial, or unauthorized purposes is prohibited unless approved by the Academy.

5. Equipment Placement

To ensure participant safety:

Equipment must:

- Be placed outside the field of play.
- Not interfere with players, officials, or spectators.

- Never obstruct emergency access routes.
- Be securely mounted and stable.
- Be positioned to minimize the risk of tipping or falling.
- Be monitored by the operator whenever possible.

Equipment must never be placed:

- Inside the playing field.
- In technical areas unless authorized.
- In player walkways.
- Near team benches where it presents a hazard.
- In locations that create trip hazards.

6. Safety Requirements

Before every session, operators must ensure:

- Equipment is stable and secure.
- Tripods are fully extended and locked.
- Sandbags or weights are used where appropriate.
- Cables are secured and do not create tripping hazards.
- Equipment will not be affected by wind or weather.
- Equipment does not interfere with emergency procedures.

If equipment becomes unsafe, recording must stop immediately.

7. Child Protection and Privacy

OJSA is committed to protecting the privacy of children.

Video recordings shall:

- Respect participant dignity.
- Be used only for approved soccer-related purposes.
- Avoid unnecessary close-up filming of individual children.
- Never be used to embarrass, shame, or exploit participants.
- Comply with Academy consent procedures.

Recording in the following areas is strictly prohibited:

- Washrooms
- Change rooms
- Locker rooms
- Medical treatment areas
- Any area where there is a reasonable expectation of privacy

8. Responsibilities

Coaches

- Ensure recording supports player development.
- Inform players and parents when video analysis is being conducted.
- Follow all Safe Sport and privacy policies.

Camera Operators

- Operate equipment safely.
- Monitor equipment throughout use.
- Respect participant privacy.
- Stop recording if requested by Academy officials for safety reasons.

Parents and Spectators

Parents may record their own child for personal use where permitted by the facility; however, free-standing recording equipment may only be used with Academy approval.

Parents and spectators shall not:

- Record players in private areas.
- Obstruct views or movement.
- Use recording equipment to harass officials, coaches, or players.

9. Storage and Use of Recordings

Video recordings must be:

- Stored securely.
- Accessible only to authorized individuals.
- Used solely for their intended purpose.
- Deleted when no longer required in accordance with Academy record retention practices.

Videos may not be shared publicly without appropriate authorization and required participant consent.

10. Incident Reporting

Any incident involving recording equipment—including injury, equipment failure, unauthorized recording, or privacy concerns—must be reported immediately to the Academy using the Incident Report Form.

11. Violations

Failure to comply with this policy may result in:

- Removal of equipment.
- Suspension of recording privileges.
- Removal from Academy activities.

- Disciplinary action under Academy policies.
- Referral to facility management or authorities where appropriate.

12. Review

This policy will be reviewed annually to ensure continued alignment with:

- Canada Soccer Safe Sport Framework
- Ontario Soccer policies
- Applicable privacy legislation
- Academy operational needs

Commitment Statement

OAKVILLE JAGUARS SOCCER ACADEMY is committed to using videography as a tool to enhance learning and player development while ensuring the highest standards of safety, privacy, professionalism, and child protection. The welfare of participants will always take precedence over recording activities.